

Tuesday, July 18, 2023
Special Called Board of Supervisors Meeting

220 Judicial Pl.
Heathsville, VA 22473

5:30 P.M. Special Meeting

1. Opening of Meeting 5:30 P.M.

Subject : A. School Budget Transfer Discussion

Meeting : Jul 18, 2023 - Special Called Board of Supervisors Meeting

Category : 1. Opening of Meeting 5:30 P.M.

Type : Action, Information

Recommended Action : Motion to transfer monies for the school from 6100-Instruction to the following categories:
6200-Administration & Health - \$44,988.30
6400-Operation & Maintenance - \$31,065.71
6300-Transportation - \$62,259.48
6800-Technology - \$15,932.49
The school budget transfer totals \$154,245.98.

File Attachments

[June 27 2023 Letter of Request to Board of Supervisors.pdf \(204 KB\)](#)
[Budget Transfer Letter July 13, 2023.pdf \(113 KB\)](#)
[Employee Health Insurance Request.pdf \(124 KB\)](#)
[Transfer of Funds.pdf \(129 KB\)](#)

Motion & Voting

Motion to transfer monies for the school from 6100-Instruction to the following categories:
6200-Administration & Health - \$44,988.30
6400-Operation & Maintenance - \$31,065.71
6300-Transportation - \$62,259.48
6800-Technology - \$15,932.49
The school budget transfer totals \$154,245.98.

Motion by Thomas H Tomlin, second by James M Long.
Final Resolution: Motion Carried
Aye: James M Long, Richard F Haynie, Thomas H Tomlin, James W Brann

Subject : B. Health Insurance/Benefits for Bus Drivers
Motion Failed

Meeting : Jul 18, 2023 - Special Called Board of Supervisors Meeting

Category : 1. Opening of Meeting 5:30 P.M.

Type : Action, Information

Recommended Action : Motion to appropriate the school additional monies to provide health insurance and benefits for seven bus drivers in the amount of \$303,696.00.

File Attachments

[Employee Health Insurance Request.pdf \(124 KB\)](#)

Motion & Voting

Motion to appropriate the school additional monies to provide health insurance and benefits for seven bus drivers in the amount of \$303,696.00.

Motion by Thomas H Tomlin, second by James M Long.

Final Resolution: Motion Failed

Aye: James M Long, Thomas H Tomlin

Nay: Richard F Haynie, James W Brann

Subject : C. Health Insurance/Benefits for Bus Drivers
Motion Carried

Meeting : Jul 18, 2023 - Special Called Board of Supervisors Meeting

Category : 1. Opening of Meeting 5:30 P.M.

Type : Action

Recommended Action : Motion to appropriate \$84,000 to the school to provide health insurance and benefits for seven bus drivers.

File Attachments

[Employee Health Insurance Request.pdf \(124 KB\)](#)

Motion & Voting

Motion to appropriate \$84,000 to the school to provide health insurance and benefits for seven bus drivers.

Motion by Richard F Haynie, second by Thomas H Tomlin.

Final Resolution: Motion Carried

Aye: James M Long, Richard F Haynie, Thomas H Tomlin

Nay: James W Brann

Subject : D. School Employee Health Insurance

Meeting : Jul 18, 2023 - Special Called Board of Supervisors Meeting

Category : 1. Opening of Meeting 5:30 P.M.

Type : Action

Recommended Action : Motion to appropriate \$219,696.00 for the school to provide coverage for the health insurance increase in all categories for all employees who participate (Instruction, Admin & Health, O&M, Transportation, School Nutrition, Technology).

File Attachments

Motion & Voting

Motion to appropriate \$219,696.00 for the school to provide coverage for the health insurance increase in all categories for all employees who participate (Instruction, Admin & Health, O&M, Transportation, School Nutrition, Technology).

Motion by Richard F Haynie, second by Thomas H Tomlin.
Final Resolution: Motion Carried
Aye: James M Long, Richard F Haynie, Thomas H Tomlin
Nay: James W Brann

2. Other Items

Subject :	A. Building Permit Report
Meeting :	Jul 18, 2023 - Special Called Board of Supervisors Meeting
Category :	2. Other Items
Type :	Information
Subject :	B. Re-appointment - Harry Towne, Wetlands Board District V
Meeting :	Jul 18, 2023 - Special Called Board of Supervisors Meeting
Category :	2. Other Items
Type :	Action, Information
Recommended Action :	Motion to approve the re-appointment of Harry Towne for the Wetlands Board district V.

Motion & Voting

Motion to approve the re-appointment of Harry Towne for the Wetlands Board district V.

Motion by Thomas H Tomlin, second by James M Long.
Final Resolution: Motion Carried
Aye: James M Long, Richard F Haynie, Thomas H Tomlin, James W Brann

Subject :	C. Appointment - John Kost, Planning Commission District II
Meeting :	Jul 18, 2023 - Special Called Board of Supervisors Meeting
Category :	2. Other Items
Type :	Action
Recommended Action :	Motion to approve the appointment of Mr. John Kost for the Planning Commission, District II.

Motion & Voting

Motion to approve the appointment of Mr. John Kost for the Planning Commission, District II.

Motion by Richard F Haynie, second by Thomas H Tomlin.

Final Resolution: Motion Carried

Aye: James M Long, Richard F Haynie, Thomas H Tomlin, James W Brann

Subject : D. Supplemental Appropriation - Sheriff's Department

Meeting : Jul 18, 2023 - Special Called Board of Supervisors Meeting

Category : 2. Other Items

Type : Action, Information

Recommended Action : Motion to approve a supplemental appropriation for FY 23 from account 10-1800-189917 to account 3102-5503 in the amount of \$145.23 for a conference reimbursement.

File Attachments

[SheriffAppropriation.pdf \(188 KB\)](#)

Motion & Voting

Motion to approve a supplemental appropriation for FY 23 from account 10-1800-189917 to account 3102-5503 in the amount of \$145.23 for a conference reimbursement.

Motion by James M Long, second by James W Brann.

Final Resolution: Motion Carried

Aye: James M Long, Richard F Haynie, Thomas H Tomlin, James W Brann

Subject : E. Supplemental Appropriation - Voter Registrar's Office

Meeting : Jul 18, 2023 - Special Called Board of Supervisors Meeting

Category : 2. Other Items

Type : Action, Information

Recommended Action : Motion to approve a supplemental appropriation to line item 1302-5203 in the amount of \$1100.00 to cover increase costs in Breezeline.

File Attachments

[VoterRegistrarAppropriation.pdf \(256 KB\)](#)

Motion & Voting

Motion to approve a supplemental appropriation to line item 1302-5203 in the amount of \$1100.00 to cover increase costs in Breezeline.

Motion by James M Long, second by James W Brann.

Final Resolution: Motion Carried

Aye: James M Long, Richard F Haynie, Thomas H Tomlin, James W Brann

Subject : F. Cigarette Tax Update
Meeting : Jul 18, 2023 - Special Called Board of Supervisors Meeting
Category : 2. Other Items
Type : Action, Information
Recommended Action : Motion to advertise the ordinances to set the tax rate, establish the effective date, and to authorize joining the regional tax board.

Motion & Voting

Motion to advertise the ordinances to set the tax rate, establish the effective date, and to authorize joining the regional tax board.

Motion by Thomas H Tomlin, second by James M Long.

Final Resolution: Motion Carried

Aye: James M Long, Richard F Haynie, Thomas H Tomlin, James W Brann

Subject : G. Short-Term Rental Registration Update
Meeting : Jul 18, 2023 - Special Called Board of Supervisors Meeting
Category : 2. Other Items
Type : Action, Information
Recommended Action : Motion to move forward in advertising the registry ordinance for short term rentals and the transient occupancy tax ordinance once reviewed by the County Attorney.

Motion & Voting

Motion to move forward in advertising the registry ordinance for short term rentals and the transient occupancy tax ordinance once reviewed by the County Attorney.

Motion by Thomas H Tomlin, second by James M Long.

Final Resolution: Motion Carried

Aye: James M Long, Richard F Haynie, Thomas H Tomlin, James W Brann

Subject : H. Department Agency Update
Meeting : Jul 18, 2023 - Special Called Board of Supervisors Meeting
Category : 2. Other Items
Type : Action, Information
Recommended Action : Motion to approve adding departmental monthly

updates to the agenda/board's packet.

File Attachments

[Monthly Report Template.pdf \(2,118 KB\)](#)

Motion & Voting

Motion to approve adding departmental monthly updates to the agenda/board's packet.

Motion by Thomas H Tomlin, second by James M Long.

Final Resolution: Motion Carried

Aye: James M Long, Richard F Haynie, Thomas H Tomlin, James W Brann

Subject : I. Rural Solar Development Coalition
Meeting : Jul 18, 2023 - Special Called Board of Supervisors Meeting
Category : 2. Other Items
Type : Action, Information
Recommended Action : Motion to approve joining the rural solar development coalition with a fiscal year billing cycle effective July 1, 2023.

Motion & Voting

Motion to approve joining the rural solar development coalition with a fiscal year billing cycle effective July 1, 2023.

Motion by Thomas H Tomlin, second by James M Long.

Final Resolution: Motion Carried

Aye: James M Long, Richard F Haynie, Thomas H Tomlin, James W Brann

Subject : J. Other County Administration Items
Meeting : Jul 18, 2023 - Special Called Board of Supervisors Meeting
Category : 2. Other Items
Type : Information

3. Items Related to Closed Meeting

Subject : A. Convene into Closed Meeting
Meeting : Jul 18, 2023 - Special Called Board of Supervisors Meeting
Category : 3. Items Related to Closed Meeting
Type : Action
Recommended Action : Motion to Action: A. Convene into Closed Meeting: convene into closed meeting as permitted by Virginia Code Section 2.2-3711 (A)(1),(29) 1. Discussion, consideration, or interviews of prospective candidates for employment; assignment,

appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively. 29. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

Motion & Voting

Motion to Action: A. Convene into Closed Meeting: convene into closed meeting as permitted by Virginia Code Section 2.2-3711 (A)(1),(29) 1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively. 29. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

Motion by Thomas H Tomlin, second by James M Long.

Final Resolution: Motion Carried

Aye: James M Long, Richard F Haynie, Thomas H Tomlin, James W Brann

Subject :	B. Reconvene into Open Meeting
Meeting :	Jul 18, 2023 - Special Called Board of Supervisors Meeting
Category :	3. Items Related to Closed Meeting
Type :	Action
Recommended Action :	Motion to reconvene into open session.

Motion & Voting

Motion to reconvene into open session.

Motion by Thomas H Tomlin, second by James W Brann.

Final Resolution: Motion Carried

Aye: James M Long, Richard F Haynie, Thomas H Tomlin, James W Brann

Subject : C. Certification of Closed Meeting

Meeting : Jul 18, 2023 - Special Called Board of Supervisors Meeting

Category : 3. Items Related to Closed Meeting

Type : Action, Information

Recommended Action : Motion that the Northumberland Board of Supervisors return to Public Meeting and certify by roll call vote that only public business matters lawfully exempted from open meeting requirements by the Virginia Freedom of Information Act, and as were identified in the motion convening the closed meeting were heard, discussed or considered during the closed meeting. The vote on the motion was passed by a roll call vote as follows:
Aye: Richard F. Haynie, Thomas H. Tomlin, James M. Long, James W. Brann

Motion & Voting

Motion that the Northumberland Board of Supervisors return to Public Meeting and certify by roll call vote that only public business matters lawfully exempted from open meeting requirements by the Virginia Freedom of Information Act, and as were identified in the motion convening the closed meeting were heard, discussed or considered during the closed meeting. The vote on the motion was passed by a roll call vote as follows:

Aye: Richard F. Haynie, Thomas H. Tomlin, James M. Long, James W. Brann

Motion by Thomas H Tomlin, second by James W Brann.

Final Resolution: Motion Carried

Aye: James M Long, Richard F Haynie, Thomas H Tomlin, James W Brann

Subject : D. Action(s) taken from Closed Meeting

Meeting : Jul 18, 2023 - Special Called Board of Supervisors Meeting

Category : 3. Items Related to Closed Meeting

Type : Action

Recommended Action : Motion to approve the low responsive and responsible bidder for the roof replacement for the old EVB building in the amount 149,400.00 to Elyon Construction, LLC.

Motion & Voting

Motion to approve the low responsive and responsible bidder for the roof replacement for the old EVB building in the amount 149,400.00 to Elyon Construction, LLC.

Motion by Thomas H Tomlin, second by James M Long.

Final Resolution: Motion Carried

Aye: James M Long, Richard F Haynie, Thomas H Tomlin, James W Brann

4. Closing of Meeting

Subject : A. Forensic Audit Cost

Meeting : Jul 18, 2023 - Special Called Board of Supervisors Meeting

Category : 4. Closing of Meeting

Type : Action

Recommended Action : Motion to authorize County Administrator Tadlock to consult with Robinson, Farmer, Cox Associates on costs associated with a forensic audit.

Motion & Voting

Motion to authorize County Administrator Tadlock to consult with Robinson, Farmer, Cox Associates on costs associated with a forensic audit.

Motion by Thomas H Tomlin, second by James W Brann.

Final Resolution: Motion Carried

Aye: James M Long, Richard F Haynie, Thomas H Tomlin, James W Brann

Subject : B. Adjournment

Meeting : Jul 18, 2023 - Special Called Board of Supervisors Meeting

Category : 4. Closing of Meeting

Type : Action

Recommended Action : Motion to adjourn.

Motion & Voting

Motion to adjourn.

Motion by Thomas H Tomlin, second by James W Brann.

Final Resolution: Motion Carried

Aye: James M Long, Richard F Haynie, Thomas H Tomlin, James W Brann