

Thursday, February 8, 2024
Regular Meeting

220 Judicial Pl.
Heathsville, VA 22473

5:30 P.M. Regular Meeting
7:00 P.M. Advertised Public Hearings

1. Opening of Meeting 5:30 P.M.

Subject : A. Invocation - Pastor Kori Kiss, Bethany Baptist Church

Meeting : Feb 8, 2024 - Regular Meeting

Category : 1. Opening of Meeting 5:30 P.M.

Type : Procedural

Subject : B. Pledge of Allegiance

Meeting : Feb 8, 2024 - Regular Meeting

Category : 1. Opening of Meeting 5:30 P.M.

Type : Procedural

Subject : C. Approval of Agenda

Meeting : Feb 8, 2024 - Regular Meeting

Category : 1. Opening of Meeting 5:30 P.M.

Type : Action

Recommended Action : Motion to approve the agenda for today's meeting with the revisions suggested by Mr. Tadlock.

Motion & Voting

Motion to approve the agenda for today's meeting with the revisions suggested by Mr. Tadlock.

Motion by James W Brann, second by Chip Williams.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

2. Approval of Minutes

Subject : A. January 11, 2024 Regular Meeting

Meeting : Feb 8, 2024 - Regular Meeting

Category : 2. Approval of Minutes

Type : Action, Minutes

Recommended Action : Motion to approve the minutes from the regular meeting on January 11, 2024.

Minutes : [View Minutes](#) for Jan 11, 2024 - Regular Meeting

Motion & Voting

Motion to approve the minutes from the regular meeting on January 11, 2024.

Motion by James W Brann, second by AC Fisher Jr.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

Subject : B. January 18, 2024 Special Meeting

Meeting : Feb 8, 2024 - Regular Meeting

Category : 2. Approval of Minutes

Type : Action, Minutes

Recommended Action : Motion to approve the minutes from the special meeting on January 18, 2024.

Minutes : [View Minutes](#) for Jan 18, 2024 - Special Called Board of Supervisors Meeting

Motion & Voting

Motion to approve the minutes from the special meeting on January 18, 2024.

Motion by James W Brann, second by AC Fisher Jr.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

Subject : C. January 25, 2024 Special Meeting

Meeting : Feb 8, 2024 - Regular Meeting

Category : 2. Approval of Minutes

Type : Action, Minutes

Recommended Action : Motion to approve the minutes from the special meeting on January 25, 2024.

Minutes : [View Minutes](#) for Jan 25, 2024 - Special Called Board of Supervisors Meeting

Motion & Voting

Motion to approve the minutes from the special meeting on January 25, 2024.

Motion by James W Brann, second by AC Fisher Jr.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

3. Presentations

Subject : A. Resolution - Benefit Programs Specialist Appreciation Month

Meeting : Feb 8, 2024 - Regular Meeting

Category : 3. Presentations

Type : Action

Recommended Action :

Motion to approve the resolution for Benefit Programs Specialist Appreciation Month as presented to the Board.

File Attachments

[DSS Benefit Programs Specialists Appreciation Resolution.pdf \(225 KB\)](#)

Motion & Voting

Motion to approve the resolution for Benefit Programs Specialist Appreciation Month as presented to the Board.

Motion by James W Brann, second by Chip Williams.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

Subject : B. Resolution - Omega Protein

Meeting : Feb 8, 2024 - Regular Meeting

Category : 3. Presentations

Type : Action, Information

Recommended Action : Motion to approve the resolution supporting Omega Protein as presented to the Board.

File Attachments

[Omega Resolution 2024.pdf \(103 KB\)](#)

Motion & Voting

Motion to approve the resolution supporting Omega Protein as presented to the Board.

Motion by James W Brann, second by AC Fisher Jr.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

Subject : C. Update from Northumberland County Schools

Meeting : Feb 8, 2024 - Regular Meeting

Category : 3. Presentations

Type : Information

Public Content

File Attachments

[Special Appropriation - 23-24 VTSS Grant.pdf \(120 KB\)](#)

Subject : D. Update from the Virginia Department of Transportation

Meeting : Feb 8, 2024 - Regular Meeting
Category : 3. Presentations
Type : Information

File Attachments

[Northumberland BOS Report 2-2024.pdf \(126 KB\)](#)

4. County Administrators Report

Subject : A. Building Permit Report
Meeting : Feb 8, 2024 - Regular Meeting
Category : 4. County Administrators Report
Type : Information
Subject : B. Re-appointment - Daniel Wiggins, Board of Zoning Appeals District III
Meeting : Feb 8, 2024 - Regular Meeting
Category : 4. County Administrators Report
Type : Action
Recommended Action : Motion to approve the re-appointment of Mr. Daniel Wiggins on the Board of Zoning Appeals, District III.

Motion & Voting

Motion to approve the re-appointment of Mr. Daniel Wiggins on the Board of Zoning Appeals, District III.

Motion by Richard F Haynie, second by James W Brann.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

Subject : C. Re-appointment - Garfield Parker, Planning Commission District III
Meeting : Feb 8, 2024 - Regular Meeting
Category : 4. County Administrators Report
Type : Action
Recommended Action : Motion to approve the re-appointment of Mr. Garfield Parker on the Planning Commission, District III.

Motion & Voting

Motion to approve the re-appointment of Mr. Garfield Parker on the Planning Commission, District III.

Motion by Richard F Haynie, second by James W Brann.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

Subject : D. Re-appointment - Glenda Lowery, Anti-Litter

Committee District II

Meeting : Feb 8, 2024 - Regular Meeting
Category : 4. County Administrators Report
Type : Action
Recommended Action : Motion to approve the re-appointment of Mrs. Glenda Lowery on the Anti-Litter Committee, District II.

Motion & Voting

Motion to approve the re-appointment of Mrs. Glenda Lowery on the Anti-Litter Committee, District II.

Motion by Richard F Haynie, second by Chip Williams.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

Subject : E. Re-appointment - Arthur Carver, Anti-Litter Committee District I

Meeting : Feb 8, 2024 - Regular Meeting
Category : 4. County Administrators Report
Type : Action
Recommended Action : Motion to approve the re-appointment of Mr. Arthur Carver on the Anti-Litter Committee, District I.

Motion & Voting

Motion to approve the re-appointment of Mr. Arthur Carver on the Anti-Litter Committee, District I.

Motion by Richard F Haynie, second by James W Brann.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

Subject : F. Supplemental Appropriation - Sheriff's Department

Meeting : Feb 8, 2024 - Regular Meeting
Category : 4. County Administrators Report
Type : Action
Recommended Action : Motion to approve a supplemental appropriation to line item 3102-3012 in the amount of \$2,671.84 for a VACorp reimbursement.

File Attachments

[SheriffAppropriation1.pdf \(181 KB\)](#)

Motion & Voting

Motion to approve a supplemental appropriation to line item 3102-3012 in the amount of \$2,671.84 for a VACorp reimbursement.

Motion by James W Brann, second by AC Fisher Jr.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

Subject : G. Supplemental Appropriation - Sheriff's Department
Meeting : Feb 8, 2024 - Regular Meeting
Category : 4. County Administrators Report
Type : Action
Recommended Action : Motion to approve a supplemental appropriation to line item 3102-1006 in the amount of \$472.50 for ball games.

File Attachments

[SheriffAppropriation2.pdf \(192 KB\)](#)

Motion & Voting

Motion to approve a supplemental appropriation to line item 3102-1006 in the amount of \$472.50 for ball games.

Motion by James W Brann, second by Chip Williams.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

Subject : H. Mobile Food Vendors Policy
Meeting : Feb 8, 2024 - Regular Meeting
Category : 4. County Administrators Report
Type : Information

File Attachments

[Mobile Food Vendors on County Property final_draft_2_1_2024.pdf \(57 KB\)](#)

[Possible Vendor Space Layout Lottsburg_SB_rev.pdf \(1,032 KB\)](#)

Subject : I. Transfer and Supplemental Appropriation Policy
Meeting : Feb 8, 2024 - Regular Meeting
Category : 4. County Administrators Report
Type : Action
Recommended Action : Motion to approve the transfer and supplemental appropriation policy as presented to the Board.

File Attachments

[Budget Transfer Appropriation Policy.pdf \(489 KB\)](#)

Motion & Voting

Motion to approve the transfer and supplemental appropriation policy as presented to the Board.

Motion by Chip Williams, second by AC Fisher Jr.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

Subject : J. RFP - Professional Engineering/Architectural Services

Meeting : Feb 8, 2024 - Regular Meeting

Category : 4. County Administrators Report

Type : Action

Recommended Action : Motion to move forward in advertising the request for proposal for Professional Engineering/Architectural Services for County facility assessment, space analysis, and capital planning.

Motion & Voting

Motion to move forward in advertising the request for proposal for Professional Engineering /Architectural Services for County facility assessment, space analysis, and capital planning.

Motion by James W Brann, second by Chip Williams.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

Subject : K. Other County Administration Items

Meeting : Feb 8, 2024 - Regular Meeting

Category : 4. County Administrators Report

Type : Information

File Attachments

[Budget Schedule FY25.pdf \(151 KB\)](#)

Subject : L. Department Agency Monthly Updates

Meeting : Feb 8, 2024 - Regular Meeting

Category : 4. County Administrators Report

Type : Information

File Attachments

[CSA Cover Sheet.pdf \(87 KB\)](#)

[CSA February Report.pdf \(146 KB\)](#)

[DSS Cover Sheet.pdf \(87 KB\)](#)

[DSS Agency Stats Report.pdf \(207 KB\)](#)

[VCE Report.pdf \(117 KB\)](#)

[RSD Monthly Cover Sheet.pdf \(2,121 KB\)](#)
[RSD Monthly Report.pdf \(97 KB\)](#)
[Monthly Report EDC \(January 2024 Final\).pdf \(2,123 KB\)](#)
[Zoning Monthly Report 1-2024.pdf \(92 KB\)](#)
[Library Report.pdf \(4,963 KB\)](#)
[IT Monthly Report - January 2024.pdf \(506 KB\)](#)
[Treasurer Report.pdf \(28 KB\)](#)
[Maintenance Dept Report.pdf \(115 KB\)](#)
[County Admin 1 2024 Monthly Report.pdf \(240 KB\)](#)
[BuildingDeptReport.pdf \(98 KB\)](#)
[EMS Report.pdf \(203 KB\)](#)
[Stuart McKenzie Monthly Report Jan 2024.pdf \(2,200 KB\)](#)

5. Board of Supervisor Items

Subject : A. Approval of Check Register
Meeting : Feb 8, 2024 - Regular Meeting
Category : 5. Board of Supervisor Items
Type : Action
Recommended Action : Motion to approve the check register for February 2024.

File Attachments

[BOS Feb 24 Check Register.pdf \(13 KB\)](#)

Motion & Voting

Motion to approve the check register for February 2024.

Motion by James W Brann, second by AC Fisher Jr.
Final Resolution: Motion Carried
Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

Subject : B. Board Comments
Meeting : Feb 8, 2024 - Regular Meeting
Category : 5. Board of Supervisor Items
Type : Information

6. Public Comments

7. Public Hearings 7:00 P.M.

Subject : A. To receive public input regarding a proposed ordinance to consider the designation of the Callao Hometown Community Association, Inc. as tax-exempt from local real and personal property tax.
Meeting : Feb 8, 2024 - Regular Meeting
Category : 7. Public Hearings 7:00 P.M.
Type : Action
Recommended Action : Motion to approve the proposed ordinance to consider the

designation of the Callao Hometown Community Association, Inc. as tax-exempt from local real and personal property tax as well as not charge the Association for last year's taxes.

File Attachments

[Tax Exemption CHCA.pdf \(112 KB\)](#)
[CHCA_Overview.pdf \(588 KB\)](#)

Motion & Voting

Motion to approve the proposed ordinance to consider the designation of the Callao Hometown Community Association, Inc. as tax-exempt from local real and personal property tax as well as not charge the Association for last year's taxes.

Motion by James W Brann, second by AC Fisher Jr.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

Subject : B. Request by Carroll Carter, owner, and Mohammad Dawood, applicant, for a Conditional Use Permit to allow an abattoir (commercial slaughterhouse) on property zoned A-1, Agricultural. The property is shown as Tax Map Parcel 47-(1)-12A and is located on 1923 Carlson Road.

Meeting : Feb 8, 2024 - Regular Meeting

Category : 7. Public Hearings 7:00 P.M.

Type : Action, Information

Recommended Action : Motion to deny the conditional use permit to allow an abattoir (commercial slaughterhouse) on property zoned A-1, Agricultural. This motion is made in due consideration of the public health and safety, the general welfare of the community, public necessity, convenience, and in the exercise of good zoning practices and in pursuant to the bodys statutory authority.

File Attachments

[BOS 2 8 2024 ad echo.pdf \(61 KB\)](#)
[Dawood.pdf \(3,442 KB\)](#)
[Suggested Conditions 2-2024.pdf \(12 KB\)](#)

Motion & Voting

Motion to deny the conditional use permit to allow an abattoir (commercial slaughterhouse) on property zoned A-1, Agricultural. This motion is made in due consideration of the public health and safety, the general welfare of the community, public necessity, convenience, and in the exercise of good zoning practices and in pursuant to the bodys statutory authority.

Motion by Chip Williams, second by AC Fisher Jr.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

Subject : C. In order to consider an amendment to the fiscal year 2024 budget. This budget amendment is for the purpose of budgeting/appropriating monies for grants, reimbursements, additional personnel, internet cost increase, software increase, and Compensation Board/County Salary Increases.

Meeting : Feb 8, 2024 - Regular Meeting

Category : 7. Public Hearings 7:00 P.M.

Type : Action, Information

Recommended Action : Motion to table a decision until the Board receives more information on the County's reserve fund.

File Attachments

[Budget Amendment FY24 Ad 2 2024.pdf \(108 KB\)](#)
[FY24 Budget Amendment Resolution 2 2024.pdf \(199 KB\)](#)

Motion & Voting

Motion to table a decision until the Board receives more information on the County's reserve fund.

Motion by James W Brann, second by AC Fisher Jr.
Final Resolution: Motion Carried
Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

8. Closing of Meeting

Subject : A. Little League Concession Stand Roof Replacement

Meeting : Feb 8, 2024 - Regular Meeting

Category : 8. Closing of Meeting

Type : Action

Recommended Action : Motion to send the School Board and the Little League a proposal on splitting the cost for a shingle roof on the Little League concession stand.

Motion & Voting

Motion to send the School Board and the Little League a proposal on splitting the cost for a shingle roof on the Little League concession stand.

Motion by AC Fisher Jr, second by James W Brann.
Final Resolution: Motion Carried
Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr

Subject : B. Carry Over

Meeting : Feb 8, 2024 - Regular Meeting

Category : 8. Closing of Meeting

Type : Action

Recommended Action :

Motion to carry over to the special meeting on
February 9, 2024 at 2:00 p.m.

Motion & Voting

Motion to carry over to the special meeting on February 9, 2024 at 2:00 p.m.

Motion by James W Brann, second by AC Fisher Jr.

Final Resolution: Motion Carried

Aye: Richard F Haynie, James W Brann, Chip Williams, AC Fisher Jr