

VSBA POLICY UPDATE-February 2024

WHAT THE UPDATE CONTAINS . . .

The most recent revisions to the sample policies in the VSBA Policy Manual have been posted on the VSBA website (vsba.org.) The revisions are provided in both final and strike-through (also called red line or RL) format. The strike-through format shows each change made to the policies (the changes are designated by underlining new language and striking through deleted language). The Policy Update will remain on the website for approximately one year. After that the policies will be incorporated into the VSBA Policy Manual available on the website. The revisions are based on changes in law and regulations. In addition, some policies are revised for editorial reasons or to correct technical errors. All of the revisions have been reviewed for legality.

This document is also posted with the updated policies as is a list of policies that were reviewed but not revised.

HOW TO USE THE UPDATE . . .

A brief explanation is given for each revision later in this document. Each revision should be examined and then the school board should decide whether to adopt the revised policies. Some policies require local input before adoption. Be sure to add information where indicated. As with all sample policies provided by the VSBA, each board should decide whether to use the sample policies as they are written, make changes to them, write local policies themselves, or not adopt a policy on the topic.

The VSBA copyright and the date the policies are revised appear on all VSBA policies. If VSBA policies are changed in any way, the copyright reference should be deleted from the policy. VSBA policies adopted verbatim should retain the VSBA copyright symbol.

Please contact the Policy Services Department at VSBA if you have any questions, (434) 295-8722.

Explanation of Revisions – February 2024 Policy Update

Policy Code	Revision
BCF	Advisory Committees to the School Board Policy and Legal References updated.
BG/GBD	Board-Staff Communications Policy updated to recognize collective bargaining.
CBE	Severance Benefits Cross References added.
DGD	Funds for Instructional Materials and Office Supplies Policy updated to reflect school board's designation of a second person to sign checks disbursing funds from specified accounts.
DJA	Purchasing Authority Policy reorganized for clarity. Cross References updated.
DJB	Petty Cash Funds Policy updated.
DK	Payment Procedures Policy updated.
DO	Non-Locally Funded Programs Footnote added for divisions which authorize superintendent to approve some grant proposals.
EBA A	Reporting of Hazards Legal References updated.
EBBA	Emergency First Aid, CPR and AED Certified Personnel Policy updated.
EBCD	School Closings Policy and Cross References updated.
	<i>Please note: The policy states that the superintendent may establish any regulations necessary to implement this policy.</i>
EC	Buildings and Grounds Management and Maintenance Cross References updated.

ECA	Inventory and Reporting of Loss or Damage Cross References updated.
EDC	Authorized Use of School-Owned Facilities and Materials Policy DELETED to avoid duplication with KG Community Use of School Facilities.
ET	Educational Technology Foundations and Public School Foundations Cross References updated.
FE	Playground Equipment Policy, Legal References, and Cross References updated.
FECBA	Energy Efficient Construction Policy DELETED because not legally required.
FFA	Naming School Facilities Title, Policy and Cross References updated. Footnote added for guidance.
GBC-E2	Notice of How Employees Who Work Less Than 12 Months Are To Be Paid Exhibit updated.
GBD/BG	Board-Staff Communications Policy updated to recognize collective bargaining.
GBEF	Lactation Support for Employees Separated from policy JHCL. Policy, Legal References, and Cross References updated.
GCBEA	Leave Without Pay Policy updated to reflect content of Legal References. Legal References updated.
GCPD	Professional Staff Discipline Policy updated.
GDB	Support Staff Employment Status Policy DELETED because not legally required.
IB	Academic Freedom Cross References updated.
IC/ID	School Year/School Day Policy and Cross References updated.
IKA	Parental Assistance with Instruction Legal References and Cross References updated.

IKB	Homework Policy DELETED because not legally required.
IKF	The Virginia Assessment Program and Graduation Requirements Text of policy updated to correct typographical error. Footnote revised for clarity.
IKFA	Locally Awarded Verified Credits Policy updated.
INDC	Religion in the Schools Cross Reference added.
JFCF	Drugs in Schools Policy and Legal References updated.
JFCJ	Written Notification of Violation of School Policies by Students in Alternative Education Programs Policy and Legal References updated.
JFG	Search and Seizure Cross References updated.
JGDB	Discipline of Students with Disabilities for Infliction of Serious Bodily Injury Policy and Legal References updated.
JHCL	Lactation Support for Students Separated from policy GBEF. Policy and Cross References updated.
JJAF	Student-Athlete Sudden Cardiac Arrest Policy updated. <i>Please note: The policy requires the superintendent to develop, and biennially review, procedures to implement this policy.</i>
JM	Restraint and Seclusion of Students Policy and Legal References updated. <i>Please note: 8 VAC 20-750-70 requires that both this policy and the procedures developed by the superintendent as required by the policy be reviewed annually. Superintendents should be sure that the division's procedures are reviewed and updated on a schedule that complies with that requirement.</i>

JOB	Administration of Surveys and Questionnaires Policy formatting changed to reflect content of Legal References.
KL	Public Complaints Cross References updated.
KLB	Public Complaints About Learning Resources Sample policies KLB Options 1 and 2 combined to present two possible procedures for considering complaints regarding learning resources.
KLB Opt. 2	Public Complaints About Learning Resources Policy DELETED . Text combined with former sample policy KLB Option 1.
KLB-E	Request for Reconsideration of Learning Resources Exhibit updated.
KMA	Relations with Parent Organizations Legal References updated.
LC	Charter Schools Policy and Legal References updated.