

Luttrell Tadlock

From: Tara Booth <tbooth@nucps.net>
Sent: Thursday, December 12, 2024 3:21 PM
To: Luttrell Tadlock
Cc: Mary Dodson
Subject: Re: second half of supplemental appropriation of school funds
Attachments: Special Appropriation - FY25 NCPS Budget Second Half.pdf

Good afternoon Luttrell,

Please find our appropriation request attached. Please let me know if you need anything else.

Thank you,
Tara

On Thu, Dec 12, 2024 at 12:57 PM Luttrell Tadlock <ltadlock@co.northumberland.va.us> wrote:

Tara,

The Board appropriated only half of the school budget. I was looking back at meeting items and noticed we do not have a supplemental appropriation request for the school funding for the second half of the school year. I was wondering if you would be able to complete the supplemental appropriation form for the second half of the appropriation and I can place that on the agenda for tonight. I am attaching the documentation from the first half of the appropriation for reference.

Thank you,

Luttrell



E. Luttrell Tadlock
County Administrator
Northumberland County, Virginia

P. O. Box 129 • 72 Monument Place • Heathsville, VA 22473

Admin Office: 804.580.7666 • Fax: 804.580.7053

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Mrs. Tara C. Booth, Ed.S.
Director of Finance
Clerk of the Board
Northumberland County Public Schools
P.O. Box 730
6958 Northumberland Highway
Heathsville, VA 22473
tbooth@nucps.net
Phone: (804) 529-6134 x 2001



Northumberland County Virginia Budget Transfer/Supplemental Appropriation

Requesting Dept./Agency:	Northumberland County Public Schools	Fiscal Year:	FY2025
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Directions:

Please complete the form as either a supplemental appropriation or a transfer of funds. Two signatures from the department heads are only needed when transferring funds from one department to another department. Attach any supporting documentation to this form. Any questions, please contact the County Administrator's Office at 804-580-7666.

Use the following Codes for Type* when completing for a supplemental appropriation:

*Type: (GF)= General Fund, (R)= Reimbursement, (G)= Grant, (CB)= Compensation Board, (SR)= School Reimbursement, (T)= Transfer, (S)= State Monies, (F)= Federal Monies

Supplemental Appropriation:	<input type="checkbox"/>	Transfer:	Department X	Department to Department
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Funding Details:

Type*	Description	From		To	
		Budget Code	Amount	Budget Code	Amount
T	Transfer of Funds	30-6000-6005	\$7,714,755	30-6000-6100	\$7,714,755
T	Transfer of Funds	30-6000-6005	\$716,356.50	30-6000-6200	\$716,356.50
T	Transfer of Funds	30-6000-6005	\$779,297.50	30-6000-6300	\$779,297.50
T	Transfer of Funds	30-6000-6005	\$1,070,256	30-6000-6400	\$1,070,256
T	Transfer of Funds	30-6000-6005	\$15,000	30-6000-6600	\$15,000
T	Transfer of Funds	30-6000-6005	\$4,332	30-6000-6700	\$4,332
T	Transfer of Funds	30-6000-6005	\$464,535	30-6000-6800	\$464,535
		Total		Total	\$10,764,532.00

Department Head Signature: *Mara C Booth* Date: 12-12-2024
Department Head Signature: _____ Date: _____

Finance Staff (Signature):
Required for Transfer Only

Approval:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Date:	<input type="text"/>
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County Administrator (Signature):
Required for Transfer Only

Approval:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Date:	<input type="text"/>
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Board of Supervisor Chair (Signature):
Supplemental Appropriation and School Transfer

Approval:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Meeting Date:	<input type="text"/>
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Justification/ Comments:

This information is to place the appropriated amount of \$10,764,532.00, the second half of the Board's Appropriation, into the categories needed by the school division.

FY25 School Final Budget By Category

		Total Amount	1/2 Appropriation
6100	Instruction	\$ 15,429,510.00	\$ 7,714,755.00
6200	Administration & Health	\$ 1,432,713.00	\$ 716,356.50
6300	Transportation	\$ 1,558,595.00	\$ 779,297.50
6400	Operation & Maintenance	\$ 2,140,512.00	\$ 1,070,256.00
6600	Building & Site Improv	\$ 30,000.00	\$ 15,000.00
6700	Debt Service	\$ 8,664.00	\$ 4,332.00
6800	Technology	\$ 929,070.00	\$ 464,535.00
TOTAL SCHOOL OPERATIONS FUND FUND-1		\$ 21,529,064.00	\$ 10,764,532.00

Luttrell Tadlock

From: Tina Withers <twithers@nucps.net>
Sent: Monday, March 24, 2025 10:36 AM
To: Luttrell Tadlock; Mary Dodson
Subject: Re: School/County Meeting
Attachments: VTSS Special Appropriation.pdf

Good morning,

Attached is the VTSS special appropriation, I will get Dr. Leslie to sign the original and I will get that to you. Thanks for your help.

Tina

On Wed, Mar 19, 2025 at 8:54 AM Luttrell Tadlock <ltadlock@co.northumberland.va.us> wrote:

Good Morning,

I'm attaching the form that would need to be completed for any supplemental appropriation and/or transfers.

Luttrell

From: Karen Leslie <kleslie@nucps.net>
Sent: Tuesday, March 18, 2025 11:32 AM
To: Luttrell Tadlock <ltadlock@co.northumberland.va.us>; Tina Withers <twithers@nucps.net>
Subject: Re: School/County Meeting

Thank you!

Ms. Withers, do you know which grant this is for?

Karen H. Leslie, PhD

Assistant Superintendent
NORTHUMBERLAND COUNTY PUBLIC SCHOOLS
804.529.6134 ext. 2005 | kleslie@nucps.net

The information conveyed in this communication is intended for the use of the original addressee(s), and may be legally privileged, confidential, and/or exempt from disclosure under applicable law. If this communication was not addressed or copied to you, then you have received it in error

On Tue, Mar 18, 2025 at 11:14 AM Luttrell Tadlock <ltadlock@co.northumberland.va.us> wrote:

Good Morning,

Sure, I may have the wrong grant. I believe Tina had mentioned earlier that she needed to get a grant to the Board of Supervisors for a supplemental appropriation the day of the board meeting and I had indicated to her that the board would more than likely not take action if they are receiving the request the day of the meeting. I just wanted to check on the status of that and wanted to make sure she had the forms she needs to submit the supplemental appropriations and transfers.

Let me know of any other questions,

Luttrell

From: Karen Leslie <kleslie@nucps.net>
Sent: Tuesday, March 18, 2025 8:59:43 AM
To: Luttrell Tadlock <ltadlock@co.northumberland.va.us>
Subject: Re: School/County Meeting

Mr. Tadlock,

Can you give me more information about the, "VTCC grant?" I cannot find information on that.

Thanks!

KHL

Karen H. Leslie, PhD

Assistant Superintendent
NORTHUMBERLAND COUNTY PUBLIC SCHOOLS
804.529.6134 ext. 2005 | kleslie@nucps.net

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On Mon, Mar 17, 2025 at 1:38 PM Luttrell Tadlock <ltadlock@co.northumberland.va.us> wrote:

Thank you all for changing the time, it's greatly appreciated. Lets say 9:00 a.m. and we can meet here in the County Admin Office/Board of Supervisors Room. Below are some items I would like to discuss, please feel free to add any additional items:

- Ongoing balancing/reconciling progress (School/Treasurer)
- Negative line items:
 - Payroll
 - Expenditures Report- Transfer requests
- VTCC Grant request
- FY26 proposed budget status

See you all Wednesday.

Luttrell

From: Luttrell Tadlock
Sent: Monday, March 17, 2025 1:00 PM
To: Holly Wargo <hwargo@nucps.net>; Tina Withers <twithers@nucps.net>; Pam King <pkking@co.northumberland.va.us>; Gail Dungan <gdungan@co.northumberland.va.us>; Mary Dodson <mdodson@co.northumberland.va.us>
Cc: Karen Leslie <kleslie@nucps.net>
Subject: School/County Meeting

Good Afternoon,

We had set up Wednesday March 19 at 10 a.m. as our next meeting date. I have a conflict that has come up and I will need to leave by 11 a.m. Would it be a problem to schedule the meeting earlier that same day (either 9 or 9:30 a.m.)?

Thank you,

Luttrell



E. Luttrell Tadlock
County Administrator
Northumberland County, Virginia

P. O. Box 129 • 72 Monument Place • Heathsville, VA 22473

Admin Office: 804.580.7666 • Fax: 804.580.7053

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Tina Withers
Finance Specialist
Clerk of the School Board
Northumberland County Public Schools
P.O. Box 730
6958 Northumberland Hwy.
Heathsville, VA 22473
(804) 529-6134 ext. 2002

NORTHUMBERLAND COUNTY PUBLIC SCHOOLS



NES



NMS

NHS

March 18, 2025

E. Luttrell Tadlock
County Administrator
Northumberland County Courthouse
PO Box 129
Heathsville, Virginia 22473

Dear Mr. Tadlock,

The following special appropriation is being requested from the Board of Supervisors on behalf of Northumberland County Public Schools for 2024-2025:

Virginia Tiered System of Supports (VTSS)

Total \$30,000 - Instruction

Thank you for your consideration of this item.

Sincerely,

Tina Withers, Interim Director of Finance

Dr. Karen Leslie, Assistant Superintendent

Justification/ Comments:

Virginia Department of Education/ Virginia Tiered Systems of Support (VTSS)
SY2024-2025

Grant Award Start Date: July 1, 2024 Grant Expiration Date: June 30, 2025

Northumberland County Public Schools - \$30,000

Revenue Received March 14, 2025 from VDOE per EDI deposit.

VIRGINIA DEPARTMENT OF EDUCATION
Department of Special Populations and Board Operations
LEAs Virginia Tiered Systems of Support (VTSS) SY 2024-2025

Grant Award Notification Final Allocations

Grant Award Start Date: July 1, 2024

Grant Award Expiration Date: June 30, 2025

State Authority: Chapter 2 Item 124 L.

Payee	Division Name	Grant Amount
00003	Alleghany-Highlands Public Schools	\$10,000
00004	Amelia County Public Schools	\$10,000
00005	Amherst County Public Schools	\$20,000
00013	Brunswick County Public Schools	\$10,000
00015	Buckingham County Public School	\$30,000
00016	Campbell County Public Schools	\$5,000
00019	Charles City County Public Schools	\$20,000
00021	Chesterfield County Public Schools	\$30,000
00023	Craig County Public Schools	\$30,000
00025	Cumberland County Public Schools	\$30,000
00030	Fauquier County Public Schools	\$30,000
00031	Floyd County Public Schools	\$10,000
00034	Frederick County Public Schools	\$10,000
00036	Gloucester County Public Schools	\$30,000
00038	Grayson County Public Schools	\$30,000
00040	Greensville County Public Schools	\$15,000
00042	Hanover County Public Schools	\$30,000
00043	Henrico County Public Schools	\$30,000
00044	Henry County Public Schools	\$30,000
00055	Lunenburg County Public Schools	\$30,000
00053	Loudoun County Public Schools	\$30,000
00062	Nelson County Public Schools	\$30,000
00065	Northampton County Public Schools	\$35,000
00066	Northumberland County Public Schools	\$30,000
00069	Page County Public Schools	\$20,000
00072	Powhatan County Public Schools	\$30,000
00073	Prince Edward County Public Schools	\$22,000
00074	Prince George County Public Schools	\$10,000
00075	Prince William County Public Schools	\$30,000
00077	Pulaski County Public Schools	\$30,000
00078	Rappahannock County Public Schools	\$30,000
00087	Southampton County Public Schools	\$30,000
00098	York County Public Schools	\$37,000
00104	Charlottesville City Public Schools	\$26,000

00108	Danville City Public Schools	\$10,000
00109	Falls Church City Public Schools	\$25,000
00116	Martinsville City Public Schools	\$30,000
00117	Newport News City Public Schools	\$35,000
00118	Norfolk City Public Schools	\$20,000
00120	Petersburg City Public Schools	\$20,000
00121	Portsmouth City Public Schools	\$31,000
00127	Suffolk City Public Schools	\$30,000
00128	Virginia Beach City Public Schools	\$10,000
00131	Williamsburg-James City County Public Schools	\$30,000
00135	Franklin City Public Schools	\$10,000
00136	Chesapeake City Public Schools	\$60,000
00139	Salem City Public Schools	\$30,000
00142	Poquoson City Public Schools	\$30,000
00202	Colonial Beach Public Schools	\$26,000
00218	Virginia School for the Deaf and the Blind	\$17,000

Total

\$1,244,000

Virginia Department of Accounts
An official website [Here's how you know](#)

Find a Commonwealth Resource

EDI Remittance Detail

PDF Version>>

Text Version >>

Basic \$ 221623.46
Food \$ 620.53

Agy No: Customer
All Acct:
All

Invoice Number:

All

Go >>

Records 1 - 20 of 24 NEXT>>>

Total Amount:
222,243.99

Deposit Date:
03/14/2025

Trace Number:
82608000

Agy No	Amount	CDS Offset Amount	TOP Offset Amount	Invoice Number	Invoice Date	Customer Number	Voucher Number	Description
197	30,000.00	0.00	0.00	24-03-MAR-25	03/03/2025	066	20457388	RECUR POS BEHAVIOR INT
197	816.15	0.00	0.00	17-03-MAR-25	03/03/2025	066	20457459	AP IB CAM EXAM FEE RED
197	7,728.00	0.00	0.00	1675-04-MAR-	03/04/2025	066	20457560	RECUR K 3 PRIMARY
197	762.92	0.00	0.00	1987-04-MAR-	03/04/2025	066	20457668	RECUR SOL ALGEBRA
197	1,674.66	0.00	0.00	2416-04-MAR-	03/04/2025	066	20457827	RECUR TEXTBOOK
197	139.42	0.00	0.00	2753-04-MAR-	03/04/2025	066	20457949	RECUR MENTOR TEACHER
197	3,052.34	0.00	0.00	2896-04-MAR-	03/04/2025	066	20458070	RECUR COMPENSATION SUP
197	77,412.88	0.00	0.00	3030-04-MAR-	03/04/2025	066	20458204	RECUR BASIC AID
197	658.84	0.00	0.00	3164-04-MAR-	03/04/2025	066	20458338	RECUR GIFTED
197	2,938.58	0.00	0.00	3298-04-MAR-	03/04/2025	066	20458472	RECUR VOC ED
197	13,619.08	0.00	0.00	1438-04-MAR-	03/04/2025	066	20458612	RECUR AT RISK LOTTERY
197	10,206.00	0.00	0.00	1550-04-MAR-	03/04/2025	066	20458724	SUP GF INLIEU SALES TX
197	825.84	0.00	0.00	1853-04-MAR-	03/04/2025	066	20458897	RECUR EARLY READING LO
197	7,707.20	0.00	0.00	2148-04-MAR-	03/04/2025	066	20459068	RECUR SP ED
197	8,460.17	0.00	0.00	2282-04-MAR-	03/04/2025	066	20459202	RECUR RETIRE
197	3,942.50	0.00	0.00	2551-04-MAR-	03/04/2025	066	20459313	RECUR SOC SEC
197	240.54	0.00	0.00	2685-04-MAR-	03/04/2025	066	20459447	RECUR GROUP LIFE
197	269.58	0.00	0.00	108-04-MAR-2	03/04/2025	066	20459594	PROJECT GRADUATION VA PRESCHOOL
197	20,932.80	0.00	0.00	324-04-MAR-2	03/04/2025	066	20459730	INITIATIV RECUR SCH
197	620.53	0.00	0.00	743-04-MAR-2	03/04/2025	066	20460071	BKFST INIT

Tot 197: 222,243.99



EDI Remittance Detail

PDF Version>>

Text Version >>

Agy No: **Customer**
Acct:

All ▾

All ▾

Invoice Number:

All ▾

Go >>

Records 21 - 24 of 24 <<<[PREVIOUS](#)

Total Amount: 222,243.99 Deposit Date: 03/14/2025 Trace Number: 82608000

Agy No	Amount	CDS Offset Amount	TOP Offset Amount	Invoice Number	Invoice Date	Customer Number	Voucher Number	Description
197	639.54	0.00	0.00	1144-04-MAR-	03/04/2025	066	20460368	RECUR ENGLISH LANG
197	12,200.00	0.00	0.00	535-04-MAR-2	03/04/2025	066	20460633	AT-RISK ADD-ON SPLIT F
197	16,666.66	0.00	0.00	852-04-MAR-2	03/04/2025	066	20460698	SUPP LOTTERY ALLOCATIO
197	729.76	0.00	0.00	1218-04-MAR-	03/04/2025	066	20460725	RECUR ISAEP
Tot 197:	222,243.99							

Records 21 - 24 of 24 <<<[PREVIOUS](#)

County of Northumberland
Pamela A. King, Treasurer
P. O. Box 297
Heathsville, VA 22473
(804)580-5201

Receipt #700324
2025-03-14 09:01

Fund: 30-2400-240202 BASIC SCHOOL
EDI

221,623.46

Fund: 30-2402-240203 School Cafeteria Fund
EDI

620.53

Paid By:
Batch: EDI3/14/25
Payment Type: Electronic Transfer

Total Due: 222,243.99
Amount Paid: -222,243.99
Change Due: 0.00

